



School Health Advisory Council

Meeting Minutes

Date: May 14th, 2026

Time: 5:00PM

Location: 404 E Ramsey Rd. San Antonio, TX 78216 / Virtual

Members in Attendance

- Leslie Hoagland
- Dr. Zichun Feng
- Dr. Elizabeth Forster

Members Absent:

- Dr. Pooja Kashyap
- Dr. Ritu Dutta

1. Call to Order

The meeting was called to order at 5:05 PM.

2. Public Comment

No members of the public were present at this meeting.

3. Approval of Previous Minutes

The minutes from the April 22, 2026 meeting were presented for approval.

- A motion to approve (Feng) the minutes was made and seconded (Hoagland).
- The motion passed unanimously.

4. Member Introduction

Dr. Feng was introduced as she was not present at the previous meeting.

5. SHAC Vision and Mission Development

The Council reviewed draft vision and mission statements developed from prior meeting feedback.

- Members provided feedback on clarity, length, and structure.
- Consensus was reached to shorten the vision statement for clarity and usability.
- Minor revisions to the mission statement were suggested to reduce repetition and improve readability.
- Updated drafts will be revised and shared for further review prior to final adoption.

6. Student Health Policy & Handbook Review

The Council discussed potential updates to student health-related sections of the Parent-Student Handbook, including:

Key Discussion Areas:

- Improving clarity between mandatory student pickup conditions and non-urgent health concerns
- Refining guidance on illness exclusion practices
- Clarifying expectations for parent notification vs. immediate pickup situations
- Considering differentiation between:
 - Communicable illness prevention
 - General student well-being and comfort

Additional Considerations:

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- Enhancing communication to families on when students should remain home
- Balancing health protocols with minimizing unnecessary absences
- Ensuring consistency in handling student illness across campuses

7. Preventative Health & Wellness Guidance

The Council discussed opportunities to strengthen proactive health practices beyond current handbook language, including:

- Reinforcing hygiene practices (e.g., handwashing)
- Supporting healthy habits such as sleep, nutrition, and hydration
- Providing clearer guidance to families on communicable illness prevention
- Increasing awareness and education around common issues (e.g., head lice, seasonal illness)

The Council emphasized the importance of framing guidance as shared responsibility between schools and families.

9. Future Meetings

Upcoming meetings were confirmed:

- May 28, 2026
- June 10, 2026

10. Adjournment

The meeting adjourned at 6:02 PM.