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BASIS Texas Charter Schools, Inc.
MINUTES of the Meeting of the Board of Directors
404 East Ramsey, Suite 106, San Antonio, TX 78216
13 May 2026 @ 5:30 pm (Central)

Board Members In-Person: Dr. Joelle Bouldoukian-Choucair and Dawn Robinette. Others In-Person: Andrew Freeman, Andrea Hallett, David Hubalik. Board Members Online: Dr. Craig Barrett, Dr. Bruce Gnade, Dr. William Harris, Harvey Vigneault. Others Online: Judy King, Damon Norris, Michelle Keogh, DeAnna Rowe, Chris Ferguson, Purvi Gordon, Jayme Williams, Tom Bickart, Liz Greenberg, Dave King, Debbie Siebels, Sean Woytek, Dylan Power, Barb DeLisa, America Palmer, Kristen Ramos, Julie Kearney
Board Members Not in Attendance: Kayvee Kondapalli and Liz Smith

1. Call to order
    a. Joelle called the meeting to order at 5:31pm
2. Call to the public
    a. No members of the public present
3. Adopt agenda
        i. Motion to adopt: Harvey Vigneault
        ii. Second: William Harris
        iii. Unanimous approval of the BTCSI Board members present

4. Approval of Consent Agenda
    a. Andrea presented the Board with the consent agenda. After reviewing the documents, the Board had no questions and moved to a motion to adopt.
        i. Ratify the minutes of the January 2, 2026 and February 12, 2026 meetings
        ii. Adopt the SY 2026-27 Parent/Student Handbooks
        iii. Approval of the 2026-27 annual allotment and TEKS certification
        iv. Approval of the new FY26 contracts
    b. Motion to approve: Dawn Robinette
        i. Second: Craig Barrett
        ii. Unanimous approval of the BTCSI Board members present

5. Consider and take possible action to reappoint Dr. William Harris as the secretary of the BTCSI Board of Directors (Andrea)
    a. Andrea advised that Board officer positions are renewed annually. The Board was asked to consider reappointing Dr. Harris to the Board Secretary position.
    b. Motion to approve: Craig Barrett
        i. Second: Harvey Vigneault
        ii. Unanimous approval of the BTCSI Board members present

6. Safety and Security Update (Craig)
    a. Craig provided the Board with updates from the BTCSI Safety and Security Committee. Topics discussed included Intruder Detection Audits (IDA), the District Vulnerability Audit (DVA), security training planned for summer, facility needs, and an update on the security services RFP. In compliance with regulations and security standards, the specifics of the IDAs and DVA will be discussed in Executive Session

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7. Consider and take possible action to approve the BASIS Texas Integrated Pest Management (IPM) Policy
    a. Jayme presented the IPM policy. Recent legislation expanded the IPM Policy requirement from ISD-only to Charter schools so that all publicly funded schools meet the same health and safety standards. The Texas Department of Agriculture owns the audit and inspection process. The IPM policy is a plan for preventing and controlling pests in the safest way possible, focusing on cleanliness, maintenance, and monitoring before using chemicals. If pesticides are needed, schools must use the least harmful options and follow strict safety and notification rules. Further, districts are required to appoint an IPM Coordinator. This position has been assigned, and the designated party has already completed the required training. No questions regarding the policy or the coordinator position were received from the Board.
    b. Documents: BTCSI IPM Policy
    c. Motion to approve: Craig Barrett
        i. Second: William Harris
        ii. Unanimous approval of the BTCSI Board members present

8. FY26 Q3 Finance Report (Damon)
    a. Damon presented the Q3 financials to the Board. The executive summary shows the student count at 9,460, which is as expected for this time of year. The operating schools report reflects expected performance from the schools with no concerns currently. The payroll line has increased from last quarter due to bonus payouts that occur at the end of every school year. The non-operating schools report shows that the Leander sites are on budget and trending well as opening day approaches. Damon went on to present the remainder of the report with no significant call outs or concerns.

9. Quarterly PFIA report (Andrew)
    a. Andrew presented the quarterly PFIA report. The Board was reminded that the PFIA report reflects the current status of bond investments. At this time, all investments are performing as expected. No concerns or questions were raised by the Board.

10. Consider and take possible action to approve revisions to three Special Education Policies
    a. In response to new requirements stemming from legislative updates, the district has revised several Special Education polices. The Board was provided with all three policies and a summary of changes document. Following their review, the Board moved to a motion to adopt the revised policies.
    b. Related Documents: Executive summary, ARD Committee Policy, Special Education: Children Who Transfer Policy, and Special Education: Video Surveillance of Special Education Settings Policy
    c. Motion to approve: Dawn Robinette
        i. Second: Harvey Vigneault
        ii. Unanimous approval of the BTCSI Board members present

11. Consider and take possible action to approve Resolutions BTCS26-R08 and BTCS26-R09 authorizing the Superintendent to submit a Non-Expansion Amendment regarding the opening of the Barrett Engineering, Science, and Technology Elementary and Upper Schools (Andrea)
    a. Andrew addressed the Board and advised that the current TEA approvals for the opening of the Barrett Engineering, Science, and Technology Elementary and Upper Schools expire on July 1, 2026. The Board was asked to consider authorizing the Superintendent to submit a non-expansion amendment for each campus to request a one-year extension, moving the deadline to July 1, 2027.
    b. Motion to approve: Craig Barrett
        i. Second: William Harris
        ii. Unanimous approval of the BTCSI Board members present

12. Consider and take possible action to approve Resolution BTCS26-R10 authorizing the Superintendent to submit a Non-Expansion Amendment regarding the renaming of the Charter holder from BASIS Texas Charter Schools, Inc. to BEST Texas Charter Schools, Inc., dba BTX Schools, and updating all required state and federal documents
    a. Andrew addressed the Board to discuss the proposed name change from BASIS Texas Charter Schools, Inc. to BEST Texas Charter Schools, Inc., d/b/a BTX Schools. The change stems from a larger rebranding initiative headed by BCSI that is intended to capture the growth of the organization to include Barrett schools. For Texas, the dba BTX naming aligns with our existing website address and staff email addresses. Further, it captures the B for BASIS, Barrett, and BEST. Harvey inquired about marketing strategies and requested the Board be kept apprised of the rebranding timelines, marketing approach, and effective dates. Dawn advised that communications to families be done so in advance of the effective date to avoid confusion or misconceptions among families.
    b. Motion to approve: Harvey Vigneault
        i. Second: Craig Barrett
        ii. Unanimous approval of the BTCSI Board members present

13. Q3 Executive Director Report (Andrew)
    a. Andrew presented the Board with the Executive Director report. Topics presented were Compliance, Community Engagement, Legislative Updates, Philanthropy/Grants, and Need to Know, which captured information regarding graduation and the Senior project showcase at the Capitol.

14. Q3 Management Report (David)
    a. David presented the Board with the Management report. Topics presented were Academics, Student Acquisition, Talent Acquisition, Compliance Update, and Operations & Facilities.

15. Growth Update

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a. The growth update was included within the Management report. Chris presented the status of the Leander build and provided a brief update on proposed new projects that will be presented to the Board for consideration in the June meeting.

16. Executive Session: Texas Open Meetings Act, Section 551.072 for deliberation regarding real property and Section 551.076 for deliberation regarding security audits, including an Intruder Detection Audit and the BASIS Texas District Vulnerability Assessment full report.
    a. Enter Executive Session: 6:45pm
    b. Exit Executive Session: 7:49pm
    c. No action taken in Executive Session

17. New Business
    a. No new business

18. Motion to adjourn at 7:50pm
    a. Motion to adjourn: Dawn Robinette
        i. Second: Harvey Vigneault
        ii. Unanimous approval of the BTCSI Board members present

Minutes recorded by Andrea Hallett, Superintendent

DocuSigned by:
William C. Harris
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Dr. William C. Harris, Secretary